



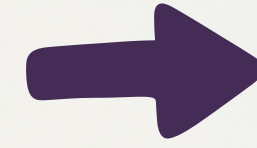
# JOB OFFER

## DIRECTOR OF PUBLIC WORKS, INFRASTRUCTURE AND HOUSING

### GENERAL DESCRIPTION

Under the general supervision of the Executive Director, the Director of Public Works, Infrastructure and Housing is responsible for the maintenance and construction of public infrastructures and properties within the Kanesatake community. He/she is responsible for the effective administration of the Public Works, Infrastructure and Housing department.

### ESTIMATED HIRING DATE



**September 2026**

### MAIN TASKS



*\*\*Job description is available upon request\*\**

- Responsible for administering the physical infrastructure and all capital projects for the Kanesatake Band.
- Develops land use plans of public buildings for the Kanesatake community.
- Responsible for the safety, efficiency and effective functioning of public utilities such as the drinking water system, the sewage treatment system, the road network, streetlights, garbage removal and recycling.
- Responsible for the inventory of all equipment within the Public Works, Infrastructure and Housing department and all vehicles that are used for Public Works, Infrastructure and Housing.
- Supports and supervises Public Works Coordinator for the Housing development projects, problems, and task accomplishments.
- Supports and supervises Ecocenter employees for projects, problems, and task accomplishments.
- Oversee work conducted by contractors and consultants for projects related to their department.
- Negotiates with suppliers.

### REQUIREMENTS



- Bachelor's degree in business administration, Civil Engineering, or a related field with a minimum of 5 years of relevant experience, and a minimum 3 years in a leadership or supervisory role, preferably in a First Nations environment. An equivalent combination of education, training and relevant experience may also be considered.
- Training in business administration, water testing and sewage system operations.
- Good knowledge of financial management.
- Good computer skills in Microsoft Office.
- Excellent written and oral communication skills in English.
- Knowledge of Kanien:Kéha and French is considered an asset.

### PROFILE OF THE IDEAL CANDIDATE



- Ability to plan and organize the work environment.
- Ability to provide leadership and direction.
- Ability to communicate well and maintain positive relations within the community and the department.
- Strong negotiation skills.



#### PROBATION PERIOD:

6 months probationary period with the possibility of extension.



#### SALARY AND BENEFITS:

Competitive salary with group insurances and great pension plan



#### WORK SCHEDULE:

35 hours / week  
Summer hours: 32 hours worked, paid for 35 hours



#### WORKPLACE:

MCK's Administration building



PLEASE SEND YOUR COVER LETTER AND RESUME TO THE HUMAN RESOURCES DEPARTMENT AT [HUMANRESOURCES@KANESATAKE.CA](mailto:HUMANRESOURCES@KANESATAKE.CA) BEFORE AUGUST 28, 2026 AT NOON

- Only the selected candidates retained for an interview will be contacted.
- Candidates must agree to undergo a Criminal Background Check.
- Priority given to Indigenous candidates.