



# EMPLOYMENT OPPORTUNITY

## ICT educational advisor

### THE FNEC: A KEY PARTNER IN THE EDUCATIONAL SUCCESS OF FIRST NATIONS

At the FNEC, we support First Nations communities in the implementation of a full education system that respects their culture, values and identity. We take pride in being part of quality education development under complete First Nations jurisdiction in a spirit of collaboration, respect, sharing and commitment.

The FNEC is a welcoming, and inspiring working environment at the leading edge of technology where innovation is highly valued. Our team of professionals is receptive to the needs of our member communities, and successfully meets challenges with perseverance, creativity and a steadfast dedication to the organization's mission.

**Employee status:** Permanent

**Hours/week:** 36.25 in winter, 32 in summer

**Workplace:** 95 Rue de l'Ours, Wendake

**Start date:** As soon as possible

**Hourly wage:** Between \$35.92 and \$47.69 in accordance with the FNEC's salary scale

#### Job description

Under the supervision of the technology director, the information and communication technology (ICT) educational advisor contributes to fulfilling priorities laid out in the work plan established by the educational services team. The ICT advisor also helps school staff implement ICT in the classroom to foster student learning and overall development. The ICT advisor leads and takes part in meetings for training purposes or to share expertise. The ICT educational advisor is also in charge of helping FNEC employees and member communities design, implement and deliver online training programs. The ICT educational advisor maintains communication with the FNEC's educational project coordinator and member communities in addition to contributing his or her expertise in the educational implementation of ICT to projects involving the FNEC's technology director. The ICT advisor will be required to develop and lead a network of teachers and professionals on the use of ICT in schools.

#### Requirements

- Bachelor of Education
- Five years of relevant experience
- Thorough knowledge of technology-enhanced learning
- Oral and written proficiency in English and French
- Thorough knowledge of Windows, Apple, and Android environments, classroom technology tools such as iPads and Android tablets, Chromebooks, interactive whiteboards, as well as educational applications and learning platforms.

#### Conditions of employment

Business travel to a variety of locations is an essential part of this position requiring the incumbent to be away on average twice a month for periods that may exceed 48 hours.

#### Working conditions

We offer competitive working conditions: group insurance, pension fund, Christmas holidays, flexible cultural holidays, three weeks' annual vacation, sick leave, telework, work schedule options, summer schedule, etc.

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**Application deadline: 4:00 p.m. September 25, 2020**

To ensure services meeting the needs of member communities are provided by qualified staff representative of the population it serves, the FNEC promotes staffing in the following order: 1) FNEC employees, 2) First Nations members from FNEC-member communities, 3) members of other First Nations, 4) Indigenous peoples, 5) other applicants.

Please send your application to the FNEC by mail, email or fax:

First Nations Education Council, 95 Rue de l'Ours, Wendake, Quebec G0A 4V0

Email: [ressourceshumaines@cepn-fnec.com](mailto:ressourceshumaines@cepn-fnec.com) Fax: 418-842-9988

To obtain the complete job description, call us at 418-842-7672 or email us at the above address.

We thank all applicants for their interest, but only candidates selected for an interview will be contacted.

**TO SEE MORE JOB OFFERS FROM THE FNEC AND OTHER FIRST NATIONS ORGANIZATIONS, VISIT OUR [JOB BANK AT ge.cepn-fnec.com](http://ge.cepn-fnec.com)**